

Frequently Asked Questions

Question: The RFP dictates that resumes of key staff should be included in the Management Methodology section and that this section is limited to no more than 2 pages. Can additional key staff resumes be included as an attachment to the RFP?

Answer: Yes, the full staff resume may be added as an attachment to the RFP.

Question: Is a sample contract available?

Answer: Yes, available upon request.

Question: Is the project billed as a lump sum or T&M?

Answer: This contract would be a lump sum that includes all actual and reasonable expenses, made to the vendor in multiple payments over the course of the work, that will be detailed in the final contract. We generally prefer providing payments monthly.

Question: Subtask A indicates that the consultant will provide consultation to communities on implementation. Is this consultation to occur during the 2-year project timeframe or would this happen after the plan is adopted and presumably extend beyond the February 2027 deadline? Likewise, how would you like the budget for these consultations addressed? Without knowing the extent of consultations, it is difficult to put a budget together.

Answer: All work must be done within the specified timeframe. Given the rather quick timeline of this project we recognize this task may be as time and funding allow. We envision implementation consultation would be high level and most likely not occur with every community within the region. For community consultation our preference here would be hourly rate charged for meeting with communities to discuss the impact to them, opportunities, and potential next steps at the community level. Keep travel in for that year per the recommendations in the RFP, but most likely these implementation meetings will be virtual.

Question: The management methodology section is limited to 2 pages. However, this section asks for resumes of key individuals. Do the resumes count towards the 2-page limit, or can they be provided in an appendix?

Answer: Yes, the resumes may be provided as an attachment.

Question: Do subcontractor resumes count against the 1-page limit? Can they be provided in appendices?

Answer: Yes, the resumes may be provided as an attachment.

Question: The statement of qualifications requests the experience and education of principal investigators. Should we consider the project manager and task leads as principal investigators, or does this refer only to a principal-in-charge role?

Answer: Yes, the principal investigators would include the project manager and other key individuals.

Question: Is there an anticipated budget for this project as of yet?

Answer: This is a grant funded project, so we will need to stay within our allocated funds. Currently we have about \$380,000 allocated for the activities laid out in this RFP including assisting communities with implementation.

Question: Is SEC looking for a waste characterization study that includes field work?

Answer: Completing field work for waste characterization in all communities would be cost prohibitive, however some field work may be necessary. We envision contractors working mostly virtually with communities to gather information to generate necessary waste characterizations.

Question: The RFP mentions multiple sets of communities (32 regional communities in the Southeast Conference; 9 communities in the SEASWA; and 35 communities, 18 designated Native Alaska Villages, and one American Indian Reserve in Southeast Alaska). Could SEC confirm the number of profiles needed in Task 1 and to be covered by this plan?

We would like to assess the waste generation and needs of all 35 communities in the region (listed on page 8 of the RFP). However, some communities have very limited populations and generate such a small amount of waste that a true profile is not necessary. Additionally, a number of communities in the region have done waste characterization studies recently and that work would not need to be replicated. We estimate about 25 communities would need waste profiles, although many of those still have quite small populations and waste profiles would be limited.

Question: If our proposal is more than the \$380,000 budget, will it not be considered?

No, SEC will review and consider all proposals submitted and their total costs. SEC may need to work with the selected contractor to scale the work to fit within the \$380,000 budget until additional funds are secure, if possible.